



Australian Government

Department of Education, Science and Training

The Allen Consulting Group



AGENDA FOR NATIONAL STAKEHOLDER FORUM TO PROGRESS THE EMPLOYABILITY SKILLS FRAMEWORK

Time: 10.00am – 3.30pm

Date: 29 June 2004

Location: Rydges Hotel, 186 Exhibition Street, Melbourne

Time	Topic	Speaker
10.00—10.05	Forum Welcome	Matt Davies, DEST
10.05—10.20	Official Opening	Mr Bruce Billson MP – Federal Member for Dunkley
10.20—10.30	Progress to date on the project and the rationale behind the preferred strategy	Mary Ann O'Loughlin, ACG
10.30—10.45	Models of skills portfolios	Hugh Guthrie, NCVER
10.45—11.45	Break out groups to discuss Issue 1: Development of portfolio templates	Mary Ann O'Loughlin to introduce session
11.45—12.30	Plenary group report back	Leaders of groups (5 minutes each to report) plus wrap up of key themes by Mary Ann O'Loughlin (10 minutes)
12.30—1.15	Lunch	
1.15—2.15	Break out groups to discuss Issues 2-6 in context of scenarios	Mary Ann O'Loughlin to introduce scenarios
2.15—2.50	Plenary group report back	Leaders of groups (5 minutes each to report)
2.50—3.15	Discussion of findings of the day	Mary Ann O'Loughlin to moderate discussion
3.15—3.25	Conference wrap up and summary of outcomes	Mary Ann O'Loughlin
3.25—3.30	Forum close and next steps	Matt Davies